

FORM – 004

_____ MUNICIPALITY / CORPORATION

APPLICATION FOR SUBMISSION OF REVISION/GENERAL REVISION PETITION AGAINST ASSESSMENT / RE-ASSESSMENT OF VACANT LAND TAX

File No
(to be generated by CSC)

A. Applicant Particulars:

| | |
|-------------------------------|--|
| 1. Name of the Applicant | |
| 2. S/o, D/o, W/o. | |
| 3. Address for correspondence | |
| 4. Contact (Mobile) No. | |

B. Details of property of which the tax is to be revised :

| | |
|--------------------------------|--|
| 1. Door No. | |
| 2. Assessment No. | |
| 3. Category of Ownership | |
| 4. Property Type | |
| 5. Extent of Site (in Sq. mts) | |

C. Vacant Land Details :

| | |
|--|--|
| 1. Survey No. | |
| 2. Patta No. | |
| 3. Vacant Land Area (in Sq.Mtr.) | |
| 4. Market Value (per Sq.Mtr.) | |
| 5. Document Value | |
| 6. Effective date | |
| 7. Surrounding Boundaries: North – East – West – South - | |

D. Documents:

| | |
|---|---|
| i. Document Type | 1. Patta Certificate (issued by Revenue Dept.) [] 2. Registered will deed [] 3. Un-registered will deed [] 4. Decree by Civil Court [] 5. Un-registered Documents / Notary Document [] 6. Registered Document [] |
| ii. Certificate No. & Date (required only for patta certificate) | |
| iii. MRO Proceedings No. & Date (required only for patta certificate) | |
| iv. Deed No. & Date (required for Registered/Un-registered will deed) | |
| v. Testator and Witnesses Signed (required if Un-registered will deed) | |
| vi. Decree No. & Date (required for decree by civil court) | |
| vii. Name of Court (required for decree by civil court) | |
| viii. Document No. & Date (required for Registered Document) | |

E. Enclosures:

1. Photo of Property / Land []
2. Attested copies of Property Documents []
 - i. Patta Certificate []
 - ii. MRO Proceedings []
 - iii. Will Deed []
 - iv. Decree Document []
 - v. Registered Document []
3. Two Non-Judicial Stamp papers of Rs.10 each []
4. Copy of Death Certificate / Succession Certificate / Legal Hair Certificate []
5. Any other document []

Applicant Undertaking

I hereby declare that all the information mentioned above is true to my knowledge. In case of any discrepancies I will be held responsible.

Signature of the Applicant

Office Use only

I have verified the application and the enclosures and the application qualifies for further verification.

Name & Signature of the Receiver
